

LARKSPUR COMMUNITY PRIMARY SCHOOL



NURSERY ADMISSIONS POLICY

September 2024

Review Date: September 2025

Larkspur Community Primary School

Nursery Admissions Policy

Larkspur Community Primary School is responsible for setting its own Nursery Admissions Policy and we aim to have a fair and consistent admissions procedure, particularly when there are more applications than places available.

APPLICATION PROCESS

- Application forms are available from the school office. Applications can be made once a child is born and these applications will be held in pre-admission until the child is of the relevant age. We will contact you the term before your child is due to start to inform you if a place is available
- We offer 2-year-old provision for those children who are eligible. Parents will be required to show proof of eligibility before a place can be offered. Eligible 2 year old children are able to access 15 hours of nursery provision per week, term time only
- We offer 3 and 4-year-old provision and all children have universal entitlement to 15 hours of nursery provision per week, term time only

PATTERNS OF PROVISION

- In the 2-year-old provision eligible children are entitled to 15 hours (term time only) and we offer the following patterns:
 - Mornings only - Monday to Friday 8.30am - 11.30am
 - Afternoons only - Monday to Friday 12.30pm - 3.30pm

In the 3 - 4-year old provision children are entitled to 15 hours (term time only) and we offer the following pattern:

- Mornings only - Monday to Friday 8.45 am - 11.45am
- Afternoons only - Monday to Friday 12.30pm - 3.30pm
- Parents/carers must identify on application which pattern of provision they would prefer. This request will be accommodated where possible

ALLOCATION OF PLACES AND OVERSUBSCRIPTION CRITERIA

The following order is used to decide upon eligibility for a place where the number of applications exceeds the number of places available:

Order of Priority Oversubscription Criteria

Criteria 1 Children in Public Care (and as deemed under Section 22 of the Children Act 1989) including a child who was previously "looked after" became subject to an adoption, residence, or special guardianship order.

Children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted

Criteria 2 Children who live in the school's catchment area and who will have a brother or sister at the school

Criteria 3 Other children who live in the school's catchment area

Criteria 4 Other children who will have a brother or sister at the school

Criteria 5 Other children who have exceptional medical or social

grounds

Criteria 6 All other children

RIGHT OF APPEAL

The decision to refuse a place into nursery is determined by the Governing Body of Larkspur Community Primary School, based on the application of the admission criteria and is final.

There is no right of appeal against the decision.